

Training & Placement Department

Student Placement Policy & Undertaking

Academic Year: 2021

1. Purpose

The Training & Placement Department of PES Modern College of Pharmacy, Nigdi, Pune – 44 facilitates career opportunities for eligible students through campus recruitment, off-campus recruitment drives, internships, industrial training, career guidance, aptitude training, soft-skill development, and placement activities.

All students participating in Training & Placement activities shall strictly follow the rules and conditions mentioned below.

2. Eligibility for Placement Activities

1. Students must satisfy the eligibility criteria prescribed by the recruiting company and the Training & Placement Department.
2. Students must provide correct and complete academic and personal information.
3. Students shall disclose all backlogs, academic gaps, disciplinary matters, or other information wherever required.
4. Submission of false or misleading information may result in cancellation of candidature and appropriate disciplinary action.
5. Students must maintain the minimum attendance and academic requirements prescribed by the College and the recruiting organization.

3. Registration for Placement

1. Students who wish to participate in campus recruitment shall register with the Training & Placement Department.
2. Registration does not guarantee placement.
3. Once a student registers for a particular recruitment drive and satisfies the eligibility criteria, he/she is expected to participate seriously in the selection process.
4. Students must regularly check official notices, WhatsApp/other official communication channels, emails and notices issued by the Training & Placement Department.

4. Attendance and Participation

1. A student who registers for a recruitment drive must attend the scheduled aptitude test, group discussion, technical interview, HR interview, document verification and other selection processes, as applicable.
2. Absence without prior permission and a valid reason may lead to withdrawal of placement privileges.
3. Students shall report to the venue on time and follow the dress code and instructions prescribed by the College and recruiting company.
4. Students shall maintain professional and respectful behaviour with company representatives, faculty members and fellow students.

5. Selection and Job Offer

1. Selection of a student shall be solely at the discretion of the recruiting company.
2. The College does not guarantee any particular salary, designation, location, job profile or employment duration.
3. Once a student is finally selected and receives/accepts a job offer, he/she is expected to honour the commitment made to the recruiting organization.

4. The student must carefully read the company's offer letter, appointment letter, terms of employment, bond/service agreement, joining date and other conditions before accepting the offer.

6. Joining After Selection – Student Undertaking

I understand that participation in the placement process involves a professional commitment.

If I am finally selected by a company through the Training & Placement Department and accept the job offer, I undertake to join the company on the date specified by the recruiting organization, subject to the terms and conditions of the offer/appointment letter.

If, after accepting the offer, I voluntarily withdraw from the employment opportunity or fail to join without a genuine and documented reason accepted by the College and/or the recruiting organization, the matter may be referred to the appropriate authority of the College for review.

The College may impose a financial liability of up to ₹25,000/- (Rupees Twenty-Five Thousand only), or such other proportionate action as may be permitted under the applicable institutional/university rules and approved by the competent authority, after giving the student an opportunity to explain the circumstances.

The amount shall not be treated as an automatic penalty where the student has a genuine reason, such as a documented medical emergency, serious family emergency, continuation of higher education, or other circumstances accepted by the competent authority.

7. Multiple Job Offers

1. Students shall immediately inform the Training & Placement Department if they receive an offer from another organization.

2. Students must not deliberately participate in multiple recruitment processes in violation of the placement rules communicated for that recruitment cycle.

3. Once a student accepts an offer, he/she shall normally be treated as placed and may not be permitted to participate in further recruitment drives, unless specifically allowed under the College's placement policy.

4. Any exception shall be considered by the Training & Placement Department/competent authority on a case-to-case basis.

8. Withdrawal From Selection Process

A student who wishes to withdraw from a recruitment process must inform the Training & Placement Department before the relevant selection stage, preferably in writing.

Withdrawal after final selection/offer acceptance without a genuine reason may result in appropriate action under this policy.

9. Documents and Verification

Students shall submit genuine and verifiable documents, including wherever applicable:

- Aadhaar/valid identity proof
- Academic mark sheets and certificates
- D.Pharm/B.Pharm/M.Pharm certificates or relevant documents
- Resume/CV
- Internship/training certificates
- Experience certificates, if applicable
- Any other document requested by the recruiting company

Any submission of forged or fabricated documents may result in cancellation of candidature and disciplinary action as per applicable rules.

10. Professional Conduct

Students participating in placement activities shall:

- Maintain professional behavior.
- Follow the instructions of the Training & Placement Department.
- Maintain proper dress and grooming standards prescribed for interviews.
- Avoid arguments, misconduct or inappropriate communication with recruiters.
- Not share confidential recruitment information without permission.
- Not misrepresent the College, University or recruiting organization.
- Maintain the reputation and dignity of PES Modern College of Pharmacy, Nigdi, Pune – 44.

11. Offer Letter and Employment Conditions

The student shall independently verify the terms of employment before accepting an offer. The College shall facilitate the recruitment process but shall not be responsible for employment-related disputes arising between the student and the recruiting company.

12. Placement Record

After selection, students shall provide a copy/details of the offer letter to the Training & Placement Department for maintaining official placement records, wherever required.

13. Disciplinary Action

Violation of the Training & Placement rules may result in one or more of the following, subject to applicable rules and due process:

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The College reserves the right to amend, modify or withdraw any provision of this policy in accordance with applicable rules, University/UGC/PCI requirements and institutional decisions.

STUDENT UNDERTAKING

I, _____,
Class/Year: _____,
Roll No.: _____,
PRN/Student ID: _____,

hereby declare that I have carefully read and understood the Training & Placement Department – Student Placement Policy of PES Modern College of Pharmacy, Nigdi, Pune – 44.

I agree to follow all rules and instructions issued by the Training & Placement Department.

I understand that if I am finally selected by a company through the College placement process and accept the offer, I am expected to join the company as per the terms and joining date specified by the recruiting organization.

I further understand that if, after accepting the offer, I voluntarily fail to join or withdraw without a genuine and acceptable reason, the College may take appropriate action in accordance with its approved rules and due process, including consideration of a financial liability of up to ₹25,000/-, where legally and institutionally permissible.

I confirm that all information and documents submitted by me are true and genuine. I understand that submission of false information/documents or misconduct during the placement process may lead to cancellation of my candidature and appropriate disciplinary action.

I undertake to maintain the dignity and reputation of PES Modern College of Pharmacy, Nigdi, Pune – 44 during all placement activities.

Student Name: _____

Signature of Student: _____

Date: _____

Mobile No.: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

For Training & Placement Department

Training & Placement Officer
PES Modern College of Pharmacy
Nigdi, Pune – 44

Signature: _____

Date: _____

Approval

Principal

PES Modern College of Pharmacy

Nigdi, Pune – 44

Signature & Seal: _____